

# Volunteer with Kirklees Visual Impairment Network



## Role: Trustee

### About KVIN:

Kirklees Visual Impairment Network is a user-led organisation run by and for people with Visual Impairments (VIs). We want to be able to enrich visually impaired people's lives through enabling them to use products and technology (equipment, software and apps) that can help them be as independent as possible and enjoy life to the full. We run drop-in peer support sessions in Huddersfield and Dewsbury to support people to know what technology may benefit them and train them to use them.

### Role description:

The Board of Trustees is responsible for the overall governance and strategic direction of KVIN, developing the organisation's aims, objectives and goals in accordance with the governing document and legal and regulatory guidelines. As the Board are responsible and liable for the governing and functioning of KVIN they are accountable in varying degrees to a variety of stakeholders, including service users, funders, the Charity Commission and Companies House. KVIN are looking to recruit trustees with expertise in HR, Finance and Law

### Main duties shared between the Board of Trustees;

Ensuring that KVIN complies with legislative and regulatory requirements and acts within the confines of its governing document and in furtherance to organisational activities contained therein.

Acting in the best interests of KVIN, beneficiaries and future beneficiaries at all times.

Promoting and developing KVIN in order for it to grow and maintain its relevance to society.

Maintaining sound financial management of KVIN's resources, ensuring expenditure is in line with the organisation's objects and investment activities meet accepted standards and policies.

Interviewing, appointing and monitoring the work and activities of paid staff.

Ensuring the effective and efficient administration of KVIN and its resources, striving for best practice in good governance.

Acting as a counter-signatory on KVIN cheques and any application for funds if appropriate.

To maintain absolute confidentiality about all sensitive/confidential information received in the course of a trustee's responsibility to KVIN.

**Location:** Our offices, Room LG 12, Lower Ground floor, Brian Jackson House, New North parade, Huddersfield, HD1 5JP.

**Days and times:** Commit on average the equivalent of 10 days a year, attend 6 full Board meetings a year and occasional development days.

**Who you are:**

You are a leader who can work strategically to lead an organisation giving purpose and direction.

You have expertise we are looking for (HR, Finance and Law) or have professional experience relating to VIs or lived experience of VI.

You have an appreciation on the value of diversity

You enjoy meeting people and are enthusiastic and friendly.

You can communicate with service users, staff, volunteers and partners.

You want to give your time to KVIN to benefit local people with visual impairments.

**What you will gain:**

Be able to share your expertise or experience to benefit KVIN.

Have the opportunity to develop yourself professionally.

Have a great feel good feeling as a result of getting involved.

An induction to the organisation and opportunity to attend relevant training.

**Additional information:**

You will need 2 referees and a DBS check before you can start this role

An induction to the organisation and role will be provided.

Travel expenses will be reimbursed and any other out of pocket expenses incurred.

You will be undertaking your role in spaces where there are Guide Dogs present.

This role is suitable for people with Visual Impairments.

**For more information contact:**

Claire Drake, Volunteer and Events Coordinator

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